

**Leanna Hicks Library Board
Library Board Meeting Minutes
Thursday, October 16, 2025 at 6:00pm**

Leanna Hicks Public Library of Inkster
2500 Hamlin Drive, Inkster, Michigan 48141
Phone (313) 563-2822
Website: www.inkster.lib.mi.us

Board President:	Akindele Akinyemi	Board Vice-President:	Dr. Hester Shoats
Board Secretary:	Dr. Louise Edje	Board Treasurer:	Ruth E. Williams
Board Trustee:	Carolyn Wilson	Board Trustee:	Sharron Tate

Library Director: Amisha Harijan

Call to Order - - The meeting was called to order at 6:02 p.m. Eastern Standard Time (EST).

Pledge of Allegiance - Everyone stood for the Pledge of Allegiance to the flag of the United States of America.

Roll Call - **Present** - Akindele Akinyemi, Dr. Louise Edje, Dr. Hester Shoats, Ruth E. Williams, Carolyn Wilson, **Absent and Excused** - Sharron Tate.

Approval of Agenda - The agenda was approved as presented with the addition of:

Unfinished Business

3. Discussion/Action: Updates on sewer issue.

4. Discussion/Action: Drowned lamps posts.

New Business

3. Discussion/Action: Cracked lower window in children's library

4. Discussion/ number 3 under New Business: Discussion/Action – Professional Pest

Control.

5. Discussion/Action: The Fence bids.

6. Discussion Action: Resolution for Election of Board Members in 2028

Presentations- None

Minutes

1. Approval of August 21, 2025 meeting minutes., The minutes were approved as presented and placed on file.
2. September 18, 2025 meeting was cancelled due to a building problem so there were no minutes for September.

Treasurer's Report

1. Approval of August 2025 expenditures in the amount of \$60,546.82. The report was approved but it was suggested that the Plante Moran cover sheet should not have been amended with October added on the first page. It should have been exactly as it was for the September 2025 meeting.
2. Approval of September 2025 expenditures in the amount of \$25,569.86. The September 2025 Treasurer's Report was approved.

Director's Report – Ms. Harijan reported that the first Local Author Fair was a success. New staff has been hired- a Part-Time Librarian, Library Aide II, and two Student Library Assistants. She reported on programs and events: Weslyn A. Bennett Foundation's Kids Cooking, a Journey with the Lupus Foundation Support Group. Professional Development: Ms. Harijan is part of a thirty-person cohort in the Library of Michigan's Public Library Financial Management Certification Program. The program is a collaboration with the Carl Vinson Institute of Government at University of Georgia. The 9-month cohort is from October to July 2026 and consists of six courses: 1. Writing Financial Policies 2. Payroll Administration 3. Budgeting for Libraries 4. Purchasing 5. Governmental Accounting for Libraries 6. Internal Control for Libraries. The \$1500 value of the program was waived for the cohort. She also reported that attention is needed for the drainage issues at the back lawn, two downed lamp posts, cracked lower window in the Children's Library and the need for a scheduled pest control system be added to the regular maintenance calendar.

Committee Reports - None

Friends Report – The Friends are scheduled to meet next week. They are planning a book ban event.

Unfinished Business

1. Discussion/Action: Final decision on security bids for Leanna Hicks Public Library of Inkster. Voting was taken and the security company selected was Spartan 6. A transition for the security companies will be made.
2. Discussion/Action: Final decision on landscaping and snow removal bids for Leanna Hicks Public Library of Inkster. After discussion RJ Landscaping was selected.
3. Discussion/Action: Updates on sewer repair. The discussion was tabled until the next meeting.

4. Discussion/Action: Downed lamps posts. Mr. Williams will investigate another light post for outside.

New Business

1. Discussion/Action: Details regarding the fencing located behind the Leanna Hicks Public Library of Inkster and ~~sewer issue~~. The type of fence needed was discussed. Mr. Tyrome Pasley was selected to complete the fence. Mr. Tyrome Pasley is to confirm his commitment to the original library bid.
2. Discussion/Action: Inkster Citizens Who Cares Coats for Kids Program on December 20, 2025 for children ages 4 to 12 years old. It was voted that \$3,000 be donated.
3. Discussion/Action: Crack in the window for the children's library. Ms. Harijan and Mr. Williams will have the crack repaired.
4. Discussion/Action: Professional Pest control. Quotes will be requested.
5. Discussion/Action: Resolution for Election of the Board Members in 2028. The resolution must be filed in the County and Lansing.

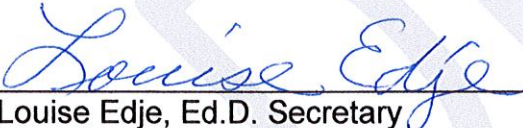
Public Comments – Mr. Williams suggested that the library move forward for the use of card machines. The Director will continue to investigate the most feasible for the library.


Board Communications

Closed Session: Library Board may enter Closed Session in accordance with Public Act 267 of 1976, Michigan's Open Meetings Act.

- Next Library Board Annual Meeting: Thursday, November 20, 2025 at 6:00 p.m.

Adjournment - The meeting adjourned at 7:42 p.m. (EST).


Louise Edje, Ed.D. Secretary


Akindole Akinyemi, President