

**Leanna Hicks Library Board
Special Library Board Meeting Minutes
Thursday, June 26, 2025 at 6:00pm**

Leanna Hicks Public Library of Inkster
2500 Hamlin Drive, Inkster, Michigan 48141
Phone (313) 563-2822
Website: www.inkster.lib.mi.us

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|------------------|-------------------|-----------------------|-------------------|
| Board President: | Akindele Akinyemi | Board Vice-President: | Dr. Hester Shoats |
| Board Secretary: | Dr. Louise Edje | Board Treasurer: | Ruth E. Williams |
| Board Trustee: | Carolyn Wilson | Board Trustee: | Sharron Tate |

Call to Order - The meeting was called to order at 6:03 p.m. Eastern Standard Time (EST).

Pledge of Allegiance - Everyone stood for the Pledge of Allegiance to the flag of the United States of America.

Roll Call - Akindele Akinyemi, Dr. Louise Edje, Ruth E. Williams, Carolyn Wilson, Dr. Hester Shoats. Absent and Excused - Sharron Tate.

Approval of Agenda – The agenda was approved as presented.

Presentations - There were no presentations.

Minutes - Approval of May 15, 2025 meeting minutes. The minutes were approved as presented and placed on file.

Treasurer's Report

Approval of May 2025 expenditures in the amount of \$23,197.62. Questions were asked about the Hartford Insurance and changes in the amounts from month to month. It was suggested that the entire board be copied on all board communications. The Plante Moran charges were questioned. The presentation of the report not being comprehensive was also brought up again. When the financial report is presented the figures on the treasurer's report should also inform the board and the public not only what was spent but without searching individuals should know what the total per cent of the budget has been spent and the actual amount of money remaining for the rest of the fiscal year should be a part of the report.

Director's Report – Ms. Harijan reported

It was suggested that the board should shop around for a part-time librarian. The individual contracted should be bonded, insured and with a background check. It was suggested that a receipt be provided **each** time/day lawn service is provided. The Director must be informed as to the individuals coming to provide services and she should have input. She reported on the Penal

42 fines and that she has been informed that checks will be mailed. The security services will be
43 reviewed. There is structural damage in the building foundation where weeds are growing into the
44 building. The lock placed on the workroom door behind the service desk needs to be replaced
45 due to the time required to open it in an emergency. It is more dangerous but should be
46 removed. The Little Free Library and the light knocked down were discussed.

47 **Committee Reports – None.**

48 **Friends Report** – The Friends of the Leanna Hicks Public Library reported that they are
49 suspending their meetings until September as well as they are not requesting the use for the
50 conference room. Questions were asked about the Little Free Libraries and the Friends of the
51 Little Free Libraries in the community. The City Hall Little Free Library is monitored by the
52 Friends of the Leanna Hicks Public Library. The one at the library erected by Gamma Phi Delta
53 Sorority is being repaired. The board wasn't informed that Corewell Health would like to erect
54 one at the Senior Housing Center.

55 **Unfinished Business**

56 1. Discussion/Action: 2024-2025 Budget Amendment Approval. The discussion began with the
57 Memorandum sent out by the President. The board voted to accept the \$38,200.00 surplus to
58 verify the funds located by Plante Moran.

59 The following discussion involves both items 2 and 3 so the President read the memorandum
60 which stated the procedure for the public meeting to be held had to be followed with proper notice
61 through the newspaper for the board to be in compliance with MCL 141.436. This will be done
62 and the soonest the meeting could be held is July 10, 2025. The conditional approval was voted
63 upon and approved by the board. This was not final adoption.

64 2. Discussion/Action: 2025-2026 Budget Approval for Leanna Hicks Public Library of Inkster
65 In accordance with the Michigan Act 2 of 1968 will be delayed.

66 3. Discussion/Action: 2024-2025 Temporary Budget Authority Resolution. This resolution was
67 voted upon to expand the continuous operation expenditures on a temporary basis until July
68 10, 2025. July 3rd the public meeting will be published. It was suggested that a strategic plan
69 be adopted for the library with a professional company to assist with future plans. It was
70 stated that such a plan would be for potential input from the community and would help to
71 provide a roadmap for the future. This would need to be a special line item on the budget. It
72 was stated that part-time librarian is not in the budget.

73 **New Business**

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75 1. Discussion/Action: Security bids in Leanna Hicks Public Library of Inkster. Three bids will
76 be requested due back July 15, 2025. There was a motion and second for discussion.
77 The type of security needed was discussed. Three bids will be requested. Once decided
78 upon there would be an overlap of the services.
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80 2. Discussion/Action: Landscape bids for Leanna Hicks Public Library of Inkster. Three bids
81 will be requested due back July 15, 2025. There was a motion and second for discussion.
82 It was suggested that the board be sent copies of all responses for security and
landscape.

83 **Public Comments** – Mr. Timothy Williams informed the Board that the sewer system needs to
84 be serviced. He informed the board that he had communicated with Mr. Biben's. He stated that
85 he had been informed that it is the Leanna Hicks Public Library problem not the City of Inkster's
86 problem.
87 It was stated that there should be snow removal should be included in the bids being submitted
88 for lawn service.

89 **Board Communications:** Compensation for Mr. Williams for the things that he does for the
90 library: repairs, getting helpers and many other areas. A question was asked about the closing of
91 the entire ladies bathroom because of one stall not working. It was explained that the men's
92 bathroom then because unisex with one person at a time so the drainage system in the ladies
93 bathroom was not compromised anymore. The question about the writing of checks was
94 discussed. It was discussed that the Director or Consultant may write checks based on the
95 budget and a single signature is required. The fence was briefly discussed.

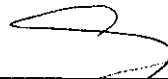
96 **Closed Session:** Library Board may enter into Closed Session in accordance with Public Act
97 267 of 1976, Michigan's Open Meetings Act.

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99 ○ Next Library Board special meeting: Thursday, July 10, 2025 at 6:00 p.m.

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101 **Adjournment:** The meeting was adjourned at 8:19 p.m. Eastern Standard Time
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108 Louise Edje, Ed.D. Secretary
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114 Akindele Akinyemi - President