



**Leanna Hicks Library Board
Library Board Meeting Minutes
Thursday, November 20, 2025, at 6:00pm**

Leanna Hicks Public Library of Inkster
2500 Hamlin Drive, Inkster, Michigan 48141
Phone (313) 563-2822
Website: www.inkster.lib.mi.us

Board President:	Akindele Akinyemi	Board Vice-President:	Dr. Hester Shoats
Board Secretary:	Dr. Louise Edje	Board Treasurer:	Ruth E. Williams
Board Trustee:	Carolyn Wilson	Board Trustee:	Sharron Tate

Library Director: Amisha Harijan

Call to Order - The meeting was called to order at 6:04 p.m. Eastern Standard Time (EST).

Pledge of Allegiance - Everyone stood for the Pledge of Allegiance to the flag of the United States of America.

Roll Call - Present - Akindele Akinyemi, Dr. Hester Shoats, Dr. Louise Edje, Ruth E. Williams, ,

Absent and Excused - Carolyn Wilson, Sharron Tate.

Approval of Agenda - The agenda was approved as presented.

Election of Board Officers – The board proceeded to elect the following officers.

1. President - Akindele Akinyemi
2. Vice-President - Dr. Hester Shoats
3. Secretary – Dr. Louise Edje
4. Treasurer – Ruth Williams

Committee Appointments

1. Budget & Finance Committee – Ruth Williams and Dr. Shoats and Dr. Edje
2. Bylaws Committee – Dr. Louise Edje and Carolyn Wilson
3. Human Resources Committee – Dr. Hester Shoats and Ruth Williams
4. Policy Committee – Carolyn Wilson and Sharon Tate

Mr. Akindele Akinyemi is on all the committees.

Presentations - None

Minutes - Approval of October 16, 2025, meeting minutes. The minutes were approved and placed on file.

Treasurer's Report

1. Approval of October 2025 expenditures in the amount of \$ 44,065.58. The financial report was approved as presented.

Director's Report – Ms. Harijan named the staff members:

Anisa Faciane Watts, Part-Time Librarian, abandoned her position by no call, no show.

Her last day worked was Thursday, October 16, 2025.

Camille Jackson – Part-Time Library Aide

Da'Shawn Green – Student Library Assistant to return in January

Layla Perry-Powell - Student Library Assistant

Mark Foster and Dayna - Long Library Aides

Ms. Harijan reported on the following meetings and training:

Library of Michigan Financial Management Class – Wednesdays

Michigan Library Association (MLA) Conference – October 30-31 in Lansing, MI

TLN Substitute Pool Manager App Demonstration – November 20

TLN Steering Committee (Member) – November 7

She requested that the Board create a policy for adult and youth group homes. Suggestions were made as to what the policy committee should consider. Pest control quotes presented were for Rose Pest Control - \$240 initial service and \$120 bi-monthly. It was motioned and seconded that Rose Pest Control be hired for the Pest Control.

Committee Reports – None.

Friends of the Leanna Hicks Public Library – Due to the fourth Thursdays in November and December are holidays, the next meeting is scheduled for January 22, 2026, at 5:00 p.m. Eastern Standard Time (EST).

Unfinished Business -

1. Update on sewer repair for the Leanna Hicks Public Library of Inkster. Mr. Williams reported that someone from the city had come to see the sewer. It was concluded that the head of the Department of Public Services, Mr. Jerome Bivins, be contacted.
2. Update on crack in the window for the children's library. Mr. Williams reported that he has contacted Henderson Glass and they will come out the next day.
3. Update on professional pest control quotes. This was discussed during the Director's report.
4. Resolution for Election of the Board Members in 2028. Motioned and seconded for the board to discuss the resolution for the election. The President presented the resolution for review by the Board Trustees for discussion in the next meeting.

New Business

1. Consider holding the Library Board's regular meetings for the 2025-2026 calendar year at Leanna Hicks Public Library of Inkster at 2500 Hamlin, Inkster, Michigan 48141 on the 3rd Thursday of each month at 6:00 PM. It was motioned and seconded for discussion. It was

suggested that the Board meetings be virtual for the public. However, Board Trustees must be in person. This was agreed upon and will be investigated.

2. Consider adopting the annual calendar for the library for the upcoming 2025-2026 calendar year. The calendar presented was agreed upon.
3. Discussion/Action: Reviewing children library policies in the library. This was discussed during the Director's report.
4. Discussion/Action: Budget amendment for building addition and improvements. There was a motion and second for discussion. Plante Moran reported that the Board needs to amend the budget for structures and building improvements. This will be investigated.
5. Discussion/Action: Financial Audit Questionnaires. The Trustees were reminded that the questionnaires should be completed and submitted to Alan Young.

Public Comments - Mr. Williams reported that the fence should be erected this weekend. He informed the Board about the possibility of the Board putting an ad into Goodfellows newspaper. This was discussed and it was decided that the library will purchase a \$50 half page black and white page ad.

Board Communications – Coat Drive and Skating Rink flyers were distributed.

Closed Session: Library Board may enter Closed Session in accordance with Public Act 267 of 1976, Michigan's Open Meetings Act.

- Next Library Board regular meeting: Thursday, December 18, 2025, at 6:00 p.m.

Adjournment - The meeting adjourned at 7:27 p.m. Eastern Standard Time (EST).

Louise Edje, Ed.D. Secretary



Akindele Akinyemi, President