



**Leanna Hicks Library Board
Library Board Special Meeting Minutes
Thursday, August 6, 2026 at 6:00pm**

Leanna Hicks Public Library of Inkster
2500 Hamlin Drive, Inkster, Michigan 48141
Phone (313) 563-2822
Website: www.inkster.lib.mi.us

Board President: Akindele Akinyemi
Board Secretary: Dr. Louise Edje
Board Trustee: Carolyn Wilson

Board Vice-President: Dr. Hester Shoats
Board Treasurer: Ruth E. Williams
Board Trustee: Sharron Tate

Library Director: Amisha Harijan

Call to Order – The meeting was called to order at 6:07 p.m. Eastern Standard Time (EST).

Pledge of Allegiance – Everyone stood for the Pledge of Allegiance to the flag.

Roll Call – Present: Akindele Akinyemi, Dr. Louise Edje, Ruth E. Williams, and Sharron Tate.

Excused: Dr. Hester Shoats and Carolyn Wilson.

Approval of Agenda – The agenda was approved as presented.

Presentations – There were no presentations.

Minutes

1. There was no quorum to conduct the library board business for June 18, 2026 or the June 25, 2026 special board meeting.
2. Approval of the Regular Board Meeting Minutes for May 21, 2026. The May 21, 2026 minutes were approved as presented.
3. Approval of the Special Board Meeting Minutes for June 29, 2026. The Special Board Meeting Minutes were approved as presented.

Treasurer's Report

1. Approval of May 2026 expenditures in the amount of \$43,468.54. The expenditures for May 2026 were approved unanimously by the board.
2. Approval of June 2026 expenditures in the amount of \$ \$30,841.97. The expenditures for June 2026 were approved unanimously by the board.

Director's Report - Director Harijan reported on the following areas:

1. Staff Updates – Presently the library has three members of staff:

Daniel Folk – Part-Time Librarian - 14 hours, holds level 2 Certification

Dayna Long – Library Specialist – 18+ hours, holds Level 3 Certification

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Mark Foster – Library Aide II – 24 hours Level 3 Certification

Ms. Harrijan also informed the board that she has received her Library Financial Management Certificate from the University of Georgia. The nine-month course was offered in conjunction with the Library of Michigan and concluded on June 23, 2026,

2. Programs & Services – Upcoming Programs are: Summer Reading Challenge- June 15 – August 15, 2026; Tech Office Hours (Began June 8) by appointment for one on one assistance with computer smartphone, email, etc. 5:00 - 6:00; Family Flicks and Finicky Flicks (1st and 4th Wednesdays); STEM Club (Every Thursday started June from 1:00 – 2:00; Kids' Craftnoon – Every other Thursday started June 25 from 1:00 – 2:30; Saturday Morning Cartoons – started June 27 from 11:30 – 12:30; Silent Book Club every 4th Saturday from 12:00 – 1:30 p.m.; LEGO Lab – started June 27 every Saturday 1:00 – 2:30 p.m.; and Day of Play is August 15 from 1:00 – 3:00 p.m. to close out the Summer Reading Challenge. Also, it was reported that Gerald McBride from FM 92.3 was present on July 11 for the Author Talk to discuss his book "God And The DJ".

3. MLA Intellectual Freedom Summit Recap – Ms. Harrijan provided a recap of the takeaways, partners, actions and nine pages concerning the breakout sessions in her report.

4. Facilities & Grounds – It was reported that the lights outside have not been corrected and this has been requested since January and should be corrected. This has been and is still being investigated by the Library Consultant, Mr. Williams. Also, it was reported that there are some interior lights in the library which need to be replaced. Additionally, it was noted that a request was made in January concerning the water meter which still needs to be aligned by a certified plumber.

5. June Statistics – The statistics for study room reservations, meeting room, circulation, computer usage and program attendance were presented. Training, Meetings and Outreach was done in collaboration with the Dozier Recreation Center summer program as requested by Councilwoman Linsey Scott to acquaint the children to the library, get library cards and check out books. Due to a lack of transportation for the children to visit the library as a group, Ms. Dayna Long and Ms. Amisha Harrijan were able to assist them by going to the Dozier Center.

Committee Reports – There were no Committee Reports presented.

Friends Report – The Friends of the Leanna Hicks Public Library did not have a report.

Unfinished Business.

1. Discussion/Action: Updates on library maintenance issues. This was discussed and Mr. Williams will get quotes for the maintenance needed for the lights both inside and outside the building within the next two weeks. This may include lights down or all of the lights in front of the building.
2. Discussion/Action: Update on draft of a purchasing authority financial policy and comprehensive patron behavior policy.

New Business

1. Discussion/Action: Budget amendment for 12 public computers at the library. Ms. Harijan stated that the number of computers should be 14 to add two computers in the children's library. The computers need to be replaced due to age and usage. There was a motion to amend the budget to transfer \$8,000 from the building additions line item to the technology line item to cover the cost of the computers. The motion passed unanimously.
2. Discussion/Action: Quote for iPads for Library Board Trustees. There was a unanimous agreement that each Trustee needed a library email and iPad for security reasons.
3. Discussion/Action: RFP (Request For Proposal) for website for the library. The library website must be accessible to all patrons. Therefore, our website must be ADA (Americans for Disabilities Act) compliant. Proposals will be requested.

Public Comments – There were no public communications.

Board Communications – There were no board communications.

Closed Session: Library Board may enter Closed Session in accordance with Public Act 267 of 1976, Michigan's Open Meetings Act.

- o Next Library Board Meeting: Thursday, August 20, 2026 at 6:00 p.m.

Adjournment – The meeting was adjourned at 7:13 p.m. EST.



Louise Edje, Ed. D., Secretary

Akindete Akemyemi, President